

**Customer checklist for new service request:**

**Application completed. { }**

**Drivers license { }**

**Deed for property { }**

**Plat or map of property { }**

**Signed acknowledgement of fees { }**

**Easement Signed (if required) { }**

**Acknowledgement of Standard detail and inspection requirements. { }**

# B & B WATER SUPPLY CORPORATION SERVICE APPLICATION AND AGREEMENT

**Please Print,** FORM MUST BE COMPLETED BY APPLICANT ONLY

Date: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

CO-APPLICANT'S NAME: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code

New Service Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code

Email: \_\_\_\_\_

Phone Number

Home/Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Copy attached: [ ] Yes

Proof of Ownership (property deed) attached: [ ] Yes

Residential: [ ] Yes [ ] No

Agricultural Use: [ ] Yes [ ] No

Commercial: [ ] Yes [ ] No

Acreage: \_\_\_\_\_ Number in Household: \_\_\_\_\_

Special Needs: \_\_\_\_\_

Number of livestock: \_\_\_\_\_

Previous owners name: \_\_\_\_\_.

-----  
**Request for a new meter/connection:**

Plat of property attached: [ ] Yes

Signed easement form attached: [ ] Yes

If not shown on plat; a map of the properties location showing road frontage attached: [ ] Yes

Form showing current fees and details for new service installation and inspection signed and attached: [ ] Yes

THIS AGREEMENT made between: \_\_\_\_\_, \_\_\_\_\_ and B  
& B Water Supply Corporation, a corporation organized under the laws of the State of Texas (hereinafter called  
the corporation)

The Corporation shall sell and deliver water to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the Corporation in accordance with the bylaws and tariff of the Corporation as amended from time to time by the Board of Directors. Upon compliance with said policies, including payment of a membership fee, the Applicant qualifies for Membership as a new applicant or continued Membership as a transferee and will hereinafter be considered a member.

The Member shall pay the Corporation for service hereunder as determined by the Corporation's tariff and upon the terms and conditions set forth therein, a copy of which has been provided as an information packet, for which Member acknowledges receipt hereof by execution of this agreement. A copy of this agreement shall be executed before service may be provided to the Applicant. \_\_\_\_\_ (Initial)

The Board of Directors shall have the authority to discontinue service and cancel the Membership of any Member not complying with any policy or not paying any utility fees or charges as required by the Corporation's published rates, fees, and conditions of service. At any time, service is discontinued, terminated or suspended, the Corporation shall not re-establish service unless it has a current, signed copy of this agreement \_\_\_\_\_ has been executed. \_\_\_\_\_ (Initial)

-----  
*If this agreement is completed for the purpose of assigning utility service as a part of a rural domestic water system loan project contemplated with the Rural Development, an Applicant shall pay an Indication of Interest Fee in lieu of a Membership Fee for the purposes of determining:*

- a. *The number of taps to be considered in the design and*
- b. *The number of potential ratepayers considered in determining the financial feasibility of constructing*
  - 1) *a new water system or*
  - 2) *expanding the facilities of an existing water system.*

*The Applicant hereby agrees to obtain, utilize, and/or reserve service as soon as it is available. Applicant, upon qualification for service under the terms of the Corporation's policies, shall further qualify as a Member and the Indication of Interest Fee shall then be converted by the Corporation to a Membership Fee. Applicant further agrees to pay, upon becoming a Member, the monthly charges for such service as prescribed in the Corporation's tariff. Any breach of this agreement shall give cause for the Corporation to liquidate, as damages, the fees previously paid as an indication of interest. In addition to any Indication of Interest Fees*



*forfeited, the Corporation may assess a lump sum of \$500.00 as liquidated damages to defray any losses incurred by the Corporation. If delivery of service to said location is deemed infeasible by the Corporation as a part of this project, the Applicant shall be denied Membership in the Corporation and the Indication of Interest Fee, less expenses, shall be refunded. The Applicant may re-apply for service at a later date under the terms and conditions of the Corporation's policies. For the purposes of this agreement, an Indication of Interest Fee shall be of an amount equal to the Corporation's Membership Fees.*

-----  
All water shall be metered by meters to be furnished and installed by the Corporation. The meter connection is for the sole use of the Member or customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or sub meter water to any other persons, dwellings, businesses, or property, etc., is prohibited. \_\_\_\_\_ (Initial)

The Corporation shall have the right to locate a water service meter and the pipe necessary to connect the meter on the Member's property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon Member's premises at all reasonable and necessary times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service the Corporation shall have the right to remove any of its equipment from the Member's property. The Member shall have installed by a Plumber licensed in the State of Texas, and at their own expense, any necessary service lines from the Corporation's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, and other equipment as may be specified by the Corporation. Installation will be in accordance with B & B WSC construction standards and state plumbing code. \_\_\_\_\_ (Initial)

**The Corporation shall have access to the Member's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, and illegal lead materials prior to service being provided, any time a major remodel is conducted, and at any time the Company may have reason to believe a hazard may exist. Failure to allow access will result in water service to the property being terminated, membership canceled. To reinstate service a new application along with all current fee's will be required. \_\_\_\_\_ (Initial)**

The Corporation is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The Corporation shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly in accordance with state regulations.

b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an airgap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester. A copy of the annual inspection will be provided to the Company within 30 days of completion. \_\_\_\_\_ (Initial)

c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.

d. No pipe or pipe fitting which contains more than 0.25 % lead may be used for the installation or repair of plumbing on or after July 1, 1988, at any connection which provides water for human consumption.

e. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing on or after July 1, 1988, at any connection which provides water for human consumption.



The Corporation shall maintain a copy of this agreement as long as the Member and/or premises is connected to the public water system. The Member shall allow their property to be inspected for possible cross-connections, potential contamination hazards, and illegal lead materials. These inspections shall be conducted by the Corporation or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the Corporation's normal business hours. The Corporation shall notify the Member in writing of any cross-connections or other undesirable practices which have been identified during the initial or subsequent inspection. The Member shall immediately correct any undesirable practice on their premises. The Member shall, at their expense, properly install, test, and maintain any backflow prevention device required by the Corporation. Copies of all testing and maintenance records shall be provided to the Corporation as required. Failure to comply with the terms of this service agreement shall cause the Corporation to either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Member.

In the event the total water supply is insufficient to meet all of the Members, or in the event there is a shortage of water, the Corporation may initiate the Emergency Rationing Program as specified in the Corporation's Tariff. By execution of this agreement, the Applicant hereby shall comply with the terms of said program.

By execution hereof, the Applicant shall hold the Corporation harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other Member/users of the Corporation, normal failures of the system, or other events beyond the Corporation's control.

The Member shall grant to the Corporation, now or in the future, any easements of right-of-way for the purpose of installing, maintaining, and operating such pipelines, meters, valves, and any other equipment which may be deemed necessary by the Corporation to extend or improve service for existing or future Members, on such forms as are required by the Corporation. By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Membership Certificate. Said guarantee shall pledge any and all Membership Fees against any balance due the Corporation. Liquidation of said Membership Fees shall give rise to discontinuance of service under the terms and conditions of the Corporation's tariff.

By execution hereof, the Applicant agrees that non-compliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the Corporation. Any misrepresentation of the facts by the Applicant in any of this agreement or required attachments shall result in discontinuance of service.

The following information is required by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to not use the race/ national origin of individual applicants on the basis of visual observation or surname.

American Indian or Alaska Native: [ ]

Asian: [ ]

Black or African American: [ ]

Hispanic or Latino: [ ]

Middle Eastern or North African: [ ]

White: [ ]

Native Hawaiian or Pacific Islander: [ ]

#### EQUAL OPPORTUNITY PROGRAM

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnesses Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnesses Printed Name: \_\_\_\_\_

---

Application approved: [    ]      Denied: [    ]

\_\_\_\_\_  
B & B Authorized Signatory

\_\_\_\_\_  
Date

B & B WSC Comments:

## New water meter connection

1. Per B & B WSC standard construction details, new water meters will be installed in the water line easement and outside of any impediment (fence, etc.) to provide unrestricted access by B & B WSC personnel to the meter at all times.
2. The water line from the meter to the residence or business will be installed by a licensed plumber and inspected by the B & B WSC inspector prior to the line being buried or concealed in any manner.
3. A customer shut off valve will be installed outside and within 2 feet of the meter box.
4. Water lines will only be run to permanent residential or business structures unless specifically approved by B & B WSC.
5. Water meters installed for agricultural, in-ground irrigation system, or any other non-permanent structure will require an approved backflow device to be install directly after meter. Note: Backflow devices require an annual inspection by a licensed backflow inspector, and the report of the inspection must be submitted to B & B WSC in a timely manner. Not providing the annual backflow inspection report to B & B WSC will result in the water service to the property being terminated.
6. Cost:

Membership fee: (Residential \$200.00, Business \$800.00) \$ 200.00  
Water meter and installation: 5/8-3/4-inch meter \$ 1,500.00  
Capital improvement Fee: \$ 16,000.00  
Total: \$ 17,700.00

7. The monthly minimum bill is currently \$ 35.00 and will be billed every month once the meter has been installed.
8. If the property is sold, the membership and the membership fee will be transferred to the new owner.
9. The membership fee will only be refunded to the property owner if the owner has requested to terminate water service to the property and the meter has been removed from the property. Once water service to the property has been terminate, it would require a new application for service and payment of the current membership fee, installation fee and Capitol Improvement fee before service is re-established.

I \_\_\_\_\_ have read and understand the requirements to have water service provided to my property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

B & B WSC signature: \_\_\_\_\_

*Cost quote in item 6 above will be honored for a minimum of 60 days, then it will be subject to any rate increase approved by the Board of Directors.*



## UTILITY EASEMENT AND RIGHT-OF-WAY

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_ of \_\_\_\_\_ County Texas, hereinafter called Grantor(s), does hereby covenant he/she/they own the following described property and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey to B and B WATER SUPPLY CORPORATION, located in Navarro County, Texas hereinafter called Grantee, its successors, and assigns, a perpetual Easement situated in the \_\_\_\_\_ Survey, Abstract No. \_\_\_\_\_, more particularly described in the instrument recorded in Vol. \_\_\_\_\_, Page \_\_\_\_\_, containing \_\_\_\_\_ acres, or the Subdivision, Blk \_\_\_\_\_, Lot Deed Records, \_\_\_\_\_ County, Texas, together with the right of pedestrian or vehicular ingress and egress over Grantor's adjacent lands for the purpose of operating and maintaining the Grantee's utility facilities or reading meter(s) situated on this land. The Easement hereby granted shall be 20' in width. Grantee is hereby authorized to operate and maintain existing waterlines, including related acts deemed by Grantee to be necessary such as installing, inspecting, repairing, replacing, upgrading, existing or proposed water distribution and/or transmission pipelines, meters, valves and any other appurtenances as needed. Said waterline shall be the centerline of the easement.

As part of granting said Easement, Grantor covenants Grantee will also have the right to prevent the construction or placement within the Easement of any building, structures, materials or other obstructions which may, in the sole judgment of the Grantee, endanger, interfere with the Grantee's use of the Easement or the efficiency, safety or convenient operation of said utility service(s) or related equipment. If such obstruction(s) are constructed or otherwise placed within the Easement without Grantee's prior written consent, then Grantee shall have the right to remove same from such space and seek payment from the owner for the reasonable cost of such removal. Grantor shall not make changes in the grade, elevation, or contour of the land within the Easement without prior written consent of Grantee, its successors and assigns. Grantor agrees that Grantor, Grantor's heirs, successors and assigns shall not individually, or in combination with others, interfere directly or indirectly with the Grantee's efficient, safe, or convenient use of this Easement.

Said consideration constitutes payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantors' premises. This Utility Easement and Right-of-Way contains all covenants and terms between Grantor and Grantee related to the Easement. Any amendment or modification of this Easement must be in writing and agreed by both parties.

TO HAVE AND TO HOLD this Easement unto Grantee, its successors and assigns forever, and Grantor hereby binds Grantor, Grantor's heirs, successors, and assigns to warrant and forever defend said Easement to Grantee, its successors and assigns, against any person or entity claiming the same or any part thereof.

GRANTOR(s):

X

X \_\_\_\_\_

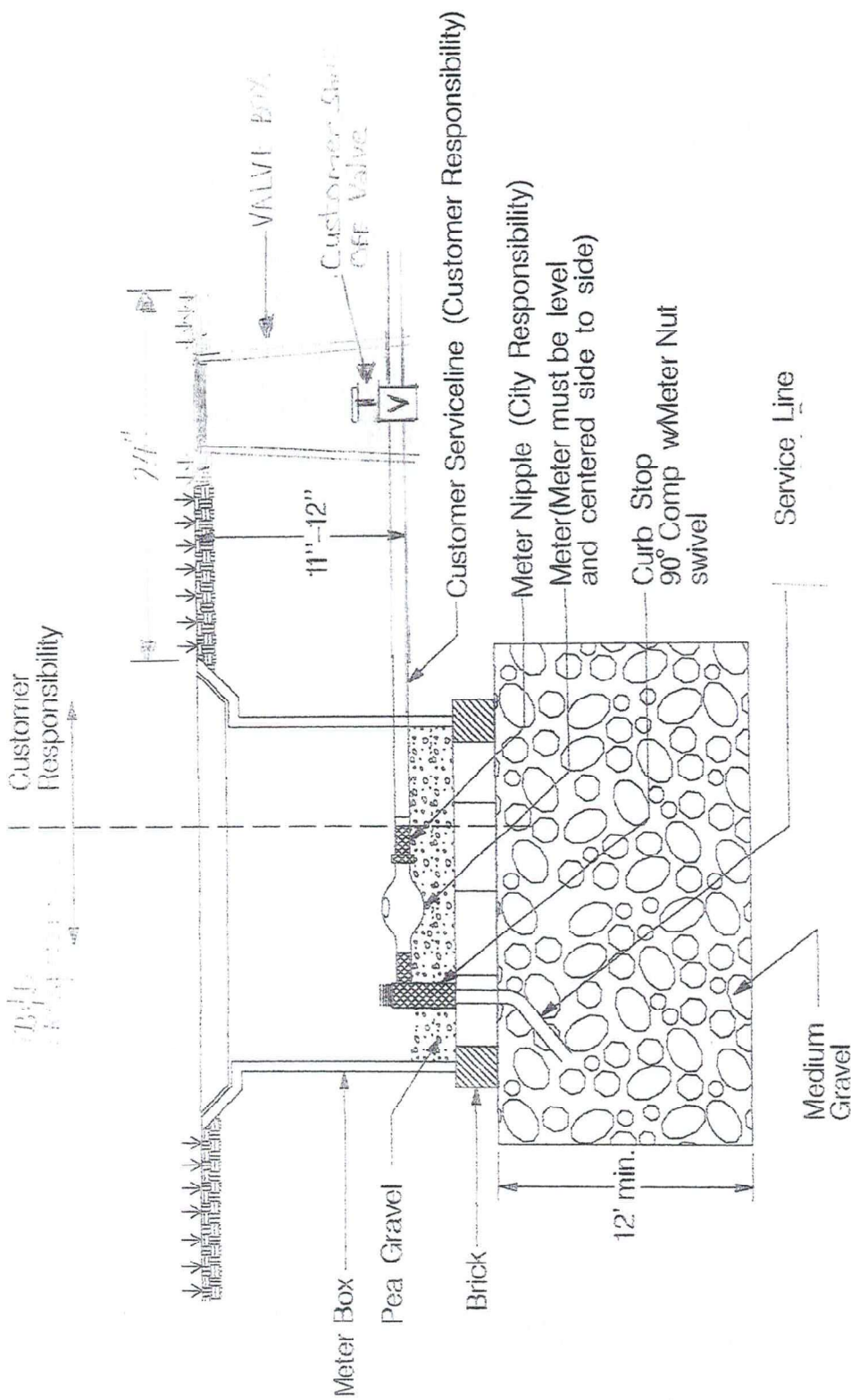
THE STATE OF TEXAS                                §  
COUNTY OF \_\_\_\_\_ §

THIS INSTRUMENT was acknowledged before me by: \_\_\_\_\_  
Name of Grantor(s)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public in and for the State of Texas





No Coupling allowed on new installation.  
Service line must be solid piping.

Any break or extension in the service  
line will be connected with a brass  
comp by comp. coupling

NOTE:  
DETAIL SUBJECT TO CHANGE

## Standard Details

### Typical Installation of Residential Water Meter

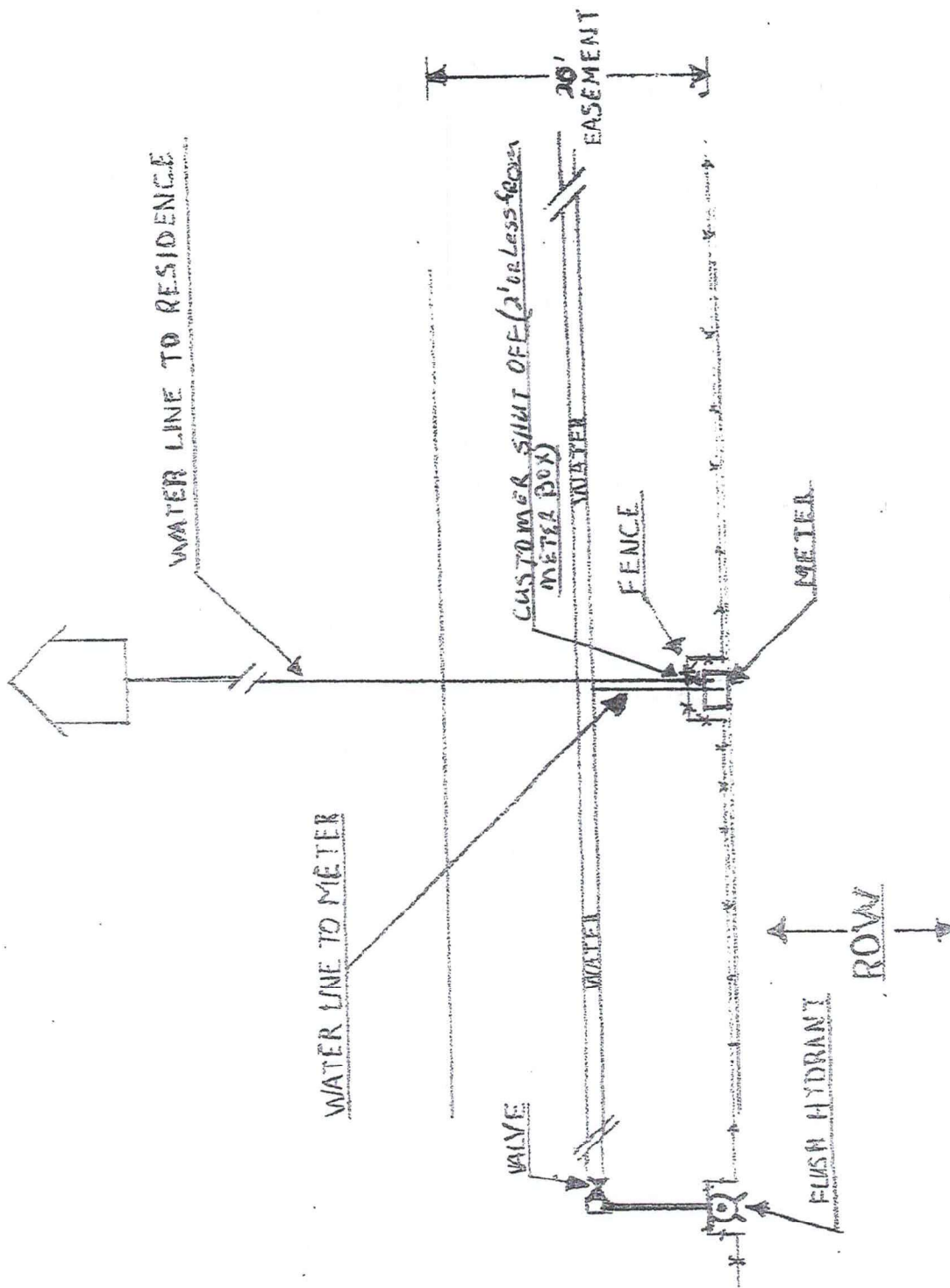
Revisions:

No.	Description	Date

Dated: 7-27-15

Dated: 6-21-2021

Sheet



NOTE:  
DETAIL SU

Revisions:

Standard Details

METER / HYDRANT LOCATION

Date: 2-23-2021

Drawn:

Sheet: